

# Affirmation Oaks Homeowners Association

## Architectural Review Board Application

Affirmation Oaks Homeowners Association, Inc.  
812-A Johnnie Dodds Boulevard  
Mount Pleasant, SC 29464

Date Received: \_\_\_\_\_

Board Review: \_\_\_\_\_

Phone: 843.352.9922- Trey King  
E-Mail: [trey@rdnmanagement.com](mailto:trey@rdnmanagement.com)

Approved: \_\_\_\_\_

Unapproved: \_\_\_\_\_

*In accordance with the Association's governing documents and the Affirmation Oaks Architectural Guidelines, I hereby apply for written approval to make the following exterior alterations/changes to my property*

**NOTE: This form should be completed in its entirety and returned to the Association Management Company.**

**PROPERTY INFORMATION: (Section must be completed)**

**Name of Owner:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-Mail or Alternate Contact Information:** \_\_\_\_\_

# Affirmation Oaks Homeowners Association

## PROPOSED IMPROVEMENT/ALTERATIONS: *Please check all that apply*

- |                                                  |                                                          |
|--------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Parking, Paving         | <input type="checkbox"/> Landscape or Tree Removal       |
| <input type="checkbox"/> Patios                  | <input type="checkbox"/> Deck or Screened Porch          |
| <input type="checkbox"/> Signage and/or Lighting | <input type="checkbox"/> Additions & Alterations to Unit |
| <input type="checkbox"/> Wall and Fence          |                                                          |
| <input type="checkbox"/> Other (please list)     |                                                          |
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**\*Please Note- Re: Tree Removal-** any owner hoping to remove a tree on his/her Property must apply separately to the Town of James Island and gain approval to remove any tree prior to applying to the ARB for approval.

## DESCRIBE PROPOSED IMPROVEMENT/ALTERATION: *Please attach additional sheets if necessary.*

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**AUTHORIZATION TO VISIT PROPERTY:** Site visits to the property by the Association are essential to process this application. The Owner, as signed below, hereby authorizes the Association and/or Manager to visit and photograph the property referenced on this application.

# Affirmation Oaks Homeowners Association

## PLEASE COMPLETE THE FOLLOWING:

- Send on original, signed, completed application to:  
RD Neal Property Management, LLC, 812-A Johnnie Dodds Boulevard, Mt. Pleasant, SC 29464  
or E-mail to [trey@rdnmanagement.com](mailto:trey@rdnmanagement.com)
- Attach list of materials to be used (include pictures of materials)
- Plat with the highlighted lot/home
- Work to be completed by (self or company name): \_\_\_\_\_
- Estimated time complete project: \_\_\_\_\_
- For new construction/additions, send site plan with area modification clearly marked, picture of item to be installed or constructed, and color samples.

## APPLICANT'S AGREEMENT & SIGNATURE:

I have read the Community's governing documents and believe I am in compliance with all Covenants and Restrictions of the Sandpiper Homeowners Association. I also understand that it is my responsibility to verify all property lines, easements, and city and county codes and ordinances. I understand that any permits received by the ARB will be obtained and posted. I will not begin any projects until I receive approval from the ARB. I can expect a response from the Association **30 days** from the date the application is received by the property management company.

**Owner's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\*For ARB Use Only:

Notes for Unapproved Requests:

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