



Architectural Review Authority- The Oaks at Marshview HOA

The Oaks at Marshview Homeowners Association
812-A Johnnie Dodds Boulevard
Mount Pleasant, SC 29464

Date Received _____

Board Review _____

Phone: 843.352.9922- RDN Property Management
E-Mail: trey@rdnmanagement.com

Approved _____

Unapproved _____

In accordance with the Association's governing documents and The Oaks at Marshview HOA Design Guidelines, I hereby apply for written approval to make the following exterior alterations/changes to my property

NOTE: This form should be completed in its entirety and returned to the Association Management Company.

PROPERTY INFORMATION: (Section must be completed)

Name of Owner: _____

Property Address: _____

Phone Number: _____

E-Mail or Alternate Contact Information: _____



PROPOSED IMPROVEMENT/ALTERATIONS: *Please check all that apply*

- | | |
|--|--|
| <input type="checkbox"/> Parking, Paving | <input type="checkbox"/> Landscape or Tree Removal |
| <input type="checkbox"/> Patios | <input type="checkbox"/> Deck or Screened Porch |
| <input type="checkbox"/> Signage and/or Lighting | <input type="checkbox"/> Additions & Alterations to Unit |
| <input type="checkbox"/> Wall and Fence | <input type="checkbox"/> Swimming Pools |
| <input type="checkbox"/> Other (please list) | |
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***Please Note- Re: Tree Removal-** any owner hoping to remove a tree from his/her own Property must apply separately to the Town of Mount Pleasant and obtain approval to remove any tree prior to applying to the ARA for approval.

DESCRIBE PROPOSED IMPROVEMENT/ALTERATION: *Please attach additional sheets if necessary.*

AUTHORIZATION TO VISIT PROPERTY: Site visits to the property by the Association are essential to process this application. The Owner, as signed below, hereby authorizes the Association and/or Manager to visit and photograph the property referenced on this application.



PLEASE COMPLETE THE FOLLOWING:

- Send on original, signed, completed application to:
The Oaks at Marshview HOA 812-A Johnnie Dodds Boulevard, Mt. Pleasant, SC 29464
or E-mail to trey@rdnmanagement.com
- Attach list of materials to be used (include pictures of materials)
- Plat with the highlighted lot/home
- Work to be completed by (self or company name): _____
- Estimated time complete project: _____
- For new construction/additions, send site plan with area modification clearly marked, picture of item to be installed or constructed, and color samples.
- Include a check that is a **non-refundable ARA application fee- \$150.00 (less than \$20k modification)/\$250.00 (greater than \$20k modification)**. A separate check for a **Compliance Deposit** (refundable if modification meets ARA submittal) in the amount of- **\$250.00 (less than \$20k)/\$500.00 (greater than \$20k modification)**. Please make checks payable to “The Oaks at Marshview Homeowners Association”.

APPLICANT’S AGREEMENT & SIGNATURE:

I have read the Community’s governing documents and believe I am in compliance with all Covenants and Restrictions of The Oaks at Marshview Homeowners Association. I also understand that it is my responsibility to verify all property lines, easements, and city and county codes and ordinances. I understand that any permits received by the ARA will be obtained and posted. I will not begin any projects until I receive approval from the ARA. I can expect a response from the Association **30 days** from the date the application is received by the Association.

Owner’s Signature: _____

Date: _____



*For ARA Use Only:

Notes for Unapproved Requests:
